

## **Privacy Policy**

### **1. Data protection at a glance**

#### **General remarks**

The following remarks give a simple overview of what happens to your personal data when you visit our website. Personal data means all the data with which you can be personally identified.

#### **Data collection on our website**

*Who is responsible for data collection on this website?*

Data processing on this website is done by the website operator. You can find its contact details in the "imprint" at the bottom of this website.

*How do we collect your data?*

First, your data is collected by your communicating it to us. This may be data that you give in a contact form.

Other data is automatically collected by our IT systems when you visit our website. That is mainly technical data (e.g. your internet browser, your operating system or the time of day you accessed the page). This data is automatically collected as soon as you access the website.

*What do we use your data for?*

Some of the data is collected in order to guarantee a faultless accessibility of the website. Other data may be used to analyse your user behaviour.

*What rights do you have regarding your data?*

You have a right at any time to receive cost-free information about the origin, recipient and purpose of your saved personal data. You also have a right to demand the correction, blocking or deletion of this data. You can approach us at any time at the address given below on this and other questions regarding data protection. Furthermore, you have a right of complaint to the competent oversight authority.

#### **Analysis tools and tools of third-party providers**

When visiting our website your surfing behaviour can be statistically evaluated. That is done, above all, by cookies and analysis programs. Your surfing behaviour is usually analysed anonymously; the surfing behaviour cannot be traced back to you. You may raise an objection to this analysis or prevent it through the non-use of certain tools. You can find detailed information about this below.

## **2. General remarks and compulsory information**

### **about data protection**

The operators of these pages take the protection of your personal data very seriously. We treat them confidentially, in accordance with church data protection regulations and this privacy policy.

When you use this website various pieces of personal data are collected. Personal data is data with which you can be personally identified. This privacy policy explains what data we collect and what we use them for. It also explains how and why that happens.

We point out that data transmission on the internet (e.g. when communicating by email) may reveal security gaps. It is not possible to provide watertight protection of data from access by third-parties.

### **Reference to responsible organisation**

The organisation responsible for data processing on this website is:

STUBE Baden-Württemberg  
Büchsenstraße 33  
70174 Stuttgart  
Tel: +49 711 229363 216  
Email: [angelika.weber@stube-bw.de](mailto:angelika.weber@stube-bw.de)

The responsible organisation is the natural or legal person, church office according to § 2(1) 1st sentence Data Protection Law of the Evangelical Church in Germany (DSG-EKD) or another office, that alone, or with others, decides on the purposes and means of processing personal data, e.g. name, email addresses or the like (§4 No 9. DSG-EKD).

### **Cancellation of your consent to data processing**

Many data processing steps are only possible with your express consent. Once you have given your consent, you can cancel it at any time. An informal email to us will suffice. The legality of the data processing performed up until the cancellation remains unaffected by the cancellation.

### **Other rights of persons concerned**

As the person concerned (data subject) you can assert the following additional rights:

- receive information (§19 DSG-EKD) about our storage of your personal data,
- require that wrong data about yourself is corrected on our page (§20 DSG-EKD),
- insist that unnecessary data about yourself on our page be deleted (§21 DSG-EKD,
- require that, under certain conditions, the processing of your data is limited (§22 DSG-EKD). That may be the case when, for example, deletion is not possible but the data cannot be further processed,
- object to further processing of your personal data in a special situation (§25 DSG-EKD), if this is justified by your assuming public responsibilities or by private interests.

If you would like to assert a right, then make contact with the department of the EKD data protection officer or with the local data protection officer.

We would like to point out that in certain cases we will possibly require additional information from you in order to check your identity. That is a way ensuring that, when responding to a request for information, we do not disclose it to unauthorised persons.

### **Right to appeal to the competent supervisory authority**

In the case of offences against data protection law the person concerned has the right to appeal to the competent supervisory authority. For church-related organisations, the EKD data protection officer has oversight over compliance with privacy regulations. The following are responsible for the Evangelical Lutheran Church in Württemberg:

EKD Data Protection Officer  
Michael Jacob  
Böttcherstraße 7  
30419 Hannover  
Tel: +49 (0)511 768128-0  
Fax: +49 (0)511 768128-20  
[info@datenschutz.ekd.de](mailto:info@datenschutz.ekd.de)

Branch officer for the southern data protection region  
Hirschstraße 4  
89073 Ulm  
Tel: +49 (0)731 140593-0  
Fax: +49 (0)731 140593-20  
[sued@datenschutz.ekd.de](mailto:sued@datenschutz.ekd.de)

### **Right to data portability**

When we process data in automated form on the basis of your consent, or in order to fulfil an agreement, you have a right to data portability to yourself or to a third party in a common, machine-readable format. A request for direct data transmission to another responsible person will only be met if this is technically possible.

### **SSL or TLS encryption**

This website uses SSL or TLS encryption for security reasons and to protect the transfer of confidential content, e.g. orders or requests that you send to us as site operators. You can recognise an encrypted connection when the letters in the address line of your browser change from "http://" to "https://" and a padlock symbol appears in your browser bar.

When SSL or TLS encryption is activated, the data you transfer to us cannot be read by third parties.

This privacy policy applies only to content on our pages and does not cover websites linked to our website. If data was accessible on the internet it will be removed as far as technically possible.

## **3. Collecting data on our website**

### **Cookies**

Websites sometimes use cookies. Cookies do no harm to your computer and do not contain any viruses. Cookies are used to make our offerings more user-friendly, effective and safe. Cookies are small texts that are filed on your computer and saved by your browser.

Most of the cookies we use are "session cookies". At the end of your visit they are automatically deleted. Other cookies stay saved on your computer or other device until you delete them. These cookies enable us to recognise your browser on your next visit.

You can set your browser so that you are informed about cookies and only allow them to be used in individual cases. You can also exclude the acceptance of cookies in some, or all, cases, and activate the automatic deletion of cookies when closing the browser. If cookies are deactivated, this may restrict the functionality of this website.

Cookies needed to carry out the electronic communication process or provide certain desired functions (e.g. shopping basket function) are saved on the basis of §6 DSG-EKD. The website operator has a justified interest in saving cookies to guarantee the technically faultless and optimised availability of its services. If other cookies are saved (e.g. cookies to analyse your surfing behaviour) they are dealt with separately in this privacy policy.

### **Server logs**

The provider of the web pages automatically collects and saves information in files called server logs, which your browser automatically transfers to us. This refers to the

- browser type and browser version
- operating system used
- referrer URL
- hostname of the accessing computer
- time of the request to the server
- IP address

This data is not pooled with other data.

The basis for the data processing is §6 DSG-EKD, which permits the processing of data to fulfil an agreement or for pre-contractual action.

### **Contact/registration form**

If you let us have your questions via the contact/registration form, we will save your details from the form including the contact details you have stated there. This will be to deal with the question, and in case you have any further questions. We will not pass on this data without your approval.

Processing the data given in the contact/registration form therefore takes place solely on the basis of your consent (§6 DSG-EKD). You can cancel this consent at any time. An informal email to us will suffice. The legality of the data processing performed up until the cancellation remains unaffected by the cancellation.

The data you give in the contact/registration form remains with us until you request us to delete it or cancel your consent to saving it, or until the purpose of saving the data is no longer applicable (e.g. after your inquiry has been fully answered). Binding statutory regulations – in particular, about time periods for data retention – remain unaffected.

### **Signing up to this website**

You can sign up to our website in order to use additional functions there. We will only use the data entered so that you can use the respective content or service for which you have signed up. The compulsory details for signing up must be entered in full. Otherwise we cannot accept your registration.

In the case of important changes, e.g. to the volume of our content or necessary technical changes, we will use the email address you gave when signing up in order to send you the information.

We will process the data you enter when signing up on the basis of your consent (§6 DSG-EKD). You may cancel your consent at any time. An informal email to us will suffice. The legality of the data processing performed up until the cancellation remains unaffected by the cancellation.

We retain the data you give when signing up as long as you are registered on our website and then delete it. Statutory regulations with regard to periods of retention remain unaffected.

## **5. Plugins and tools**

### **YouTube**

Our website uses YouTube plugins, designed by Google. The operator is YouTube, LLC, 901 Cherry Ave., San Bruno, CA 94066, USA.

When you visit one of our pages equipped with a YouTube plugin, a connection is created with the YouTube servers. The YouTube server is told which of our pages you have visited.

When you are logged in through your YouTube account, you enable YouTube to allocate your surfing behaviour directly to your personal profile. You can stop this by logging out of your YouTube account.

We use YouTube to present our online content in an attractive way. This represents a justified interest according to §6 DSG-EKD.

For more information on handling user data in the YouTube privacy policy go to:

<https://policies.google.com/privacy?hl=en&gl=ZZ>

### **Google Maps**

This page uses Google Maps via an API (application programming interface). The provider is Google Inc., 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA.

Your IP address has to be saved for you to use the functions of Google Maps. This information is generally transferred to a Google server in the United States and saved there. The provider of this website has no influence on this data transfer.

We use Google Maps in order to present our online content in an attractive way and to make it easier to find us at the places indicated on the website. This represents a justified interest according to §6 DSG-EKD.

### **Newsletter**

*Email advertising when you sign up for the Newsletter*

If you sign up for our Newsletter we will use the data required, or which you have communicated separately, in order to regularly send you our email Newsletter on the basis of your consent according to article 6(1) 1<sup>st</sup> sentence, lit. a DSGVO.

You can deregister from the Newsletter at any time and can do so either by sending a message to the contact persons given below or by using the link provided in the Newsletter for this purpose. After deregistering we will delete your email address unless you have expressly consented to a further use of your data, or unless we reserve the right to continue to use the data in a legally permitted way, as explained in this privacy policy.

*Email advertising without signing up for the newsletter and your right to object*

You can object to this use of your email address at any time by notifying the contact addresses given below or by the link in the advertising mail provided for this purpose, without incurring any costs of dispatch according to the basic rates.

The Newsletter is sent on our behalf by a contractor involved in the handling process, to which we forward the data you have given (your email address and name).

This contractor is based in the USA and is certified under the data protection framework known as the EU-US Privacy Shield. You can view an updated certificate here:

<https://www.privacyshield.gov/participant?id=a2zt0000000TO6hAAG&status=Active#industries>.

On the basis of this agreement between the United States and the European Commission the latter has determined an appropriate level of data protection for enterprises certified under the Privacy Shield.